

BOARD OF COUNTY COMMISSIONER'S

MINUTES

WEDNESDAY, DECEMBER 28, 2016

Rod Cleveland led in **prayer** and the **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 28th day of December 2016 in the meeting Room 200 of the Cleveland County Office Building by Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Harold Haralson, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Heather Darby, Linda Atkins, Susan Burr, George Mauldin, Jacob McHughes, Denise Ellison, John Roberts and Susan Reese.

After the reading of the minutes of the regular meeting of December 19, 2016 and there being no additions or corrections, Darry Stacy moved that the minutes be approved.

Rod Cleveland seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

A. Old Business:

1. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Harold Haralson moved, seconded by Darry Stacy, to **table** the awarding and/or rejecting of the bids until a later date for **Bid #HWY-1781-** Six (6) Month Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The Bid term will be January 22, 2017-July 21, 2017.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.
2. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Harold Haralson moved, seconded by Rod Cleveland, to **award** to low bidder, Noble Farm & Building Supply, in the amount of \$24,590.50 for **Bid #COM1-1782** – Purchase and delivery of Building Materials to build a 30' x 60' x 16' Building for the District #1 County Commissioner.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

B. Items of Business:

Chairman Harold Haralson said that the following Items No. 1 through No. 7 are Consent Items and are routine in nature; therefore, Rod Cleveland moved, seconded by Darry Stacy, to approve the following items:

1. **Lease Agreement** between Cleveland County Health Department and Pitney Bowes. This is a renewal of a lease agreement for the postage machine in the Norman office. The first year of this agreement will be billed at \$120.72/month billed quarterly at \$362.16. The following optional renewal years will be billed at \$150.89/month billed quarterly at \$452.67. This agreement is for 1 Year from March 1, 2017 to February 28th, 2018 with the option of up to 4 additional years.

2. **Service Contract** between Cleveland County Commissioners on behalf of the Cleveland County Court Clerk and ImageNet Consulting for rental and maintenance of 1 Canon ImageRunner, Serial #TBD with Inner Fin, PCL & PS Print, Additional Memory, Utility Tray Cabinet. Rental fees of \$115.17 per month and Maintenance fees of \$29.00 per month which included 3,000 impressions per month. Overages to be billed at \$.0069 per impression. This Contract is from January 1, 2017 through June 30, 2017.

3. **Request** for Approval of Allocation of Alcoholic Beverage Tax in the amount of \$43,410.33.

4. **Approve the following Cash Fund Appropriations:**

a. Assessor Revolving Fund	\$ 6.00
b. Bridge Capital Improvement Fund	\$ 48.07
c. CDB Grant Disaster Recovery Fund	\$ 17,526.00
d. County Bridge and Road Improvement Fund	\$ 30,518.39
e. Commissioner Building Fund	\$ 142.87
f. County Clerk Lien Fee Fund	\$ 2,715.35
g. County Clerk Preservation Fee Fund	\$ 22,768.54
h. Court Clerk Revolving Fund	\$ 9,540.96
i. DA Incarceration Costs Fund	\$ 247.80
j. Drug Court Revolving Fund Adult	\$ 799.72
k. Early Settlement Central Cleveland County Fund	\$ 675.00
l. Fairgrounds Fund	\$ 31,549.00
m. Health Fund	\$ 5,433.79
n. Highway Unrestricted Fund	\$ 406,109.81
o. Juvenile Drug Court Fund	\$ 390.00
p. S.T.O.P. Violence Against Women Grant Fund	\$ 2,552.75
q. Sales Tax Fund	\$ 712,869.97
r. Sheriff Cleveland County Justice Center Fund	\$ 177,035.48
s. Sheriff Courthouse Security Service Fee Fund	\$ 2,890.15
t. Sheriff Federal Share Revenue Fund	\$ 6.64
u. Sheriff Jail Fund	\$ 3,780.58
v. Sheriff Revolving Fund	\$ 44,352.00
w. Sheriff Service Fee Fund	\$ 53,744.80
x. Sheriff Commissary Fund	\$ 43,477.35
y. Treasurer Certification Fee Fund	\$ 4,525.00

5. Approval of the following Blanket Purchase Orders submitted for the following Departments:

District #2:

17-2874-T2A Automotive Maintenance Products \$ 1,000.00

District #3:

17-2862-T2A Atwood Distributing \$ 500.00

17-2872-SA2 Martin Marietta materials \$ 9,375.00

Bldg. Maint:

17-2858-SM2 Palace Auto Supply \$ 500.00

17-2933-SM2 W.W. Grainger \$ 2,000.00

Commissioners

17-2857-R2 Eyecatching Images \$ 2,000.00

Health Dept:

17-2878-MD2 Michelle Haswell \$ 5,500.00

OSU Extension

17-2941-E2 Oklahoma Copier Solutions \$ 1,500.00

Sheriff:

17-2925-B2A MailFinance \$ 439.62

17-2926-B2A Locke Supply Company \$ 500.00

17-2929-B2A Forest Lumber Company \$ 300.00

17-2930-B2A Pearson Lumber & Home Care \$ 300.00

17-2932-B2A Professional Towers, Inc. \$ 500.00

6. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 16/17

General:

17-0341-CCJC2 17-0376-B2A 17-1215-B2A 17-2374-B2A

Highway:

17-0063-T2A 17-0064-T2A 17-0526-T2A 17-0541-T2A

17-1345-T2A 17-2064-T2A

Health:

17-0297-MD2 17-0314-MD2 17-0999-MD1C

Fairgrounds:

17-0183-FG2

7. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 16/17

a. General Fund	\$ 865,734.67
b. Highway Fund	\$ 161,571.76
c. Health Fund	\$ 17,919.07
d. Sheriff Commissary Fund	\$ 15,776.20
e. Sheriff Jail Fund	\$ 14.94
f. Sheriff Cleve. Co. Justice Center Fund	\$ 49,403.95
g. Sheriff Revolving Fund	\$ 19,853.71
h. County Clerk Preservation Fund	\$ 5,987.64
i. Fairgrounds Fund	\$ 1,402.33

FY 15/16

a. General Fund	\$ 39,825.27
b. CDB Grant Disaster Recovery Fund	\$ 187,995.00

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

END OF CONSENT DOCKET.

- C. There was no new business to come before the Board for discussion.
- D. During Commissioner’s discussions, the Board wished Tammy Belinson happy birthday.
- E. There were no comments made by the Public.
- F. There being no further business to come before the Board, Darry Stacy moved that the meeting be adjourned at 1:10 pm. Harold Haralson seconded the motion.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**

Harold Haralson

Harold Haralson, Chairman

ATTEST:

Tammy Belinson

Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by: *Linda Atkins*
Deputy County Clerk